Convening Center Rental Rates
Effective April 1, 2019

Hours of availability
- Business Hours Use – 8:00am-5:00pm Mon-Fri
- After Hours Use – Currently Unavailable

Definitions-
Full Day = Any event that reserves enough hours in the day to prevent a second event from taking place the same day, including Setup/Cleanup Time for either or both events

Half Day = Any event that reserves hours that will still allow for a second event to take place on the same day, including Setup/Cleanup Time for either or both events

Current Non-Profit Grantees and Partners of EHF
Free Rental of ALL spaces during normal Business Hours*

Non-Profits (501(c)3) not previously or currently funded by EHF during Responsive Grant Cycle (50% reduction)
Full Day = $150*
Half Day = $75*
(Non-Profit Grantees of EHF partner organizations eligible for $25 discount on Non-Profit Rates)

Civil, Municipal, 501(c)4, (c)6, and For-Profit Groups – Full Rate
Full Day = $300*
Half Day = $150*

Smaller Meeting Rooms (Rooms #3, 4, 6, 7)
$50 Each Daily* Use for all Non-Grantees/Partners

Room Setup/Takedown/Cleaning Fee – OPTIONAL
$62 per use (Setup = 1; Takedown/cleaning = 1) – MUST BE ARRANGED MINIMUM 2 WEEKS IN ADVANCE

* = After-hours Use — Outside of 8:00am-5:00pm Mon-Fri, includes any early arrival required prior to 8:00am. ALL clients subject to $45 per hour coverage fee, regardless of space used. After Hours Use is currently unavailable throughout 2019. Our apologies for any inconvenience. All events including setup/takedown times must fit within Business Hours of 8am-5pm Mon-Fri.